

Mulhurst Lutheran Church Camp

Program Director Employment Opportunity

Mission Statement

To share the love of Jesus Christ with all who come to this place through Christian leadership and ministry in a safe outdoor community.

Mulhurst Lutheran Church Camp is seeking an individual to fill the position of Program Director. We are looking for an inspirational leader who possesses a positive attitude, strong communication & organization skills, energy, enthusiasm & initiative, compassion, flexibility, responsiveness & determination and a love of children and working with people. Applicants should possess a certificate or degree in Ministry, Education, Recreation or other related academic studies, and be at least 24 years of age, to comply with Alberta standards. Standard First Aid and a current police check are required.

General Expectations

1. Commitment to live a spiritual life.
2. Remember the camp board, staff, campers and volunteers in prayer.
3. Uphold the Mission Statement of Mulhurst Lutheran Church Camp.
4. Build the camp community by mutual respect and support of other staff members, volunteers and program participants.
5. Provide leadership and contribute in every way possible to the health, spirituality, growth and unity of the camp.
6. Oversee and participate in camp program functions,
7. Be informed of and adhere to Board Governance Manual, Terms of Reference and Staff Policy and Procedure.

Responsibilities

1. Directly reports to the interim Director of Operations, indirectly to the Board Human Resource Committee.

2. Attend Board meetings at the request of the Board.
3. Attend Program Committee meetings, and any other committee meetings as requested by the committee chairperson.
4. Maintain open communication with representatives of the Board and Board Committees, camp staff and volunteers.
5. Maintain established procedures, routines and practices for the successful operation of the summer camp programming.
6. Demonstrate professional conduct and lead by example in compliance with camp and board policies.
7. Responsible for the planning, development and implementation of the summer camp program.
8. Supervise and evaluate all camp program summer staff.
9. Ensure staff and volunteers are aware of and adhere to relevant Board Policies and Procedures.
10. Ensure the proper training of summer staff
11. Ensure that the Staff Policies and Procedures are current and followed by the summer program staff.

Application process

Applicants should send a current resume and cover letter to director@mulhurstlutherancamp.ca. Position salary and start date based on candidates experience and availability and is negotiable.

